

**Mt. Horeb Area School District
Alumni Endowment for Academic Excellence**

**Annual Funding Cycle
for Academic Year**

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| Early February | Endowment Grants Selection Committee for coming academic year identified; application updated and posted on MHASD web site. |
| Early March | MCF notifies MHASD regarding approximate amount of funds available for forthcoming academic year. |
| March | Grant applications due. |
| Early April | Funding decisions made for coming academic year; applicants notified of grant funding decisions. |
| April – | MCF Board of Directors affirms grants approved for funding; awardees announced. |
| Late April | Funds available from MCF to MHASD in lump sum; MCF contact: Connie Tibbetts, Accounting Manager, ctibbetts@madisoncommunityfoundation.org ; telephone: 608-232-1763. |
| Academic Year | Funds dispersed only for budgeted, receipted costs. Written summary of funded project due 45 days following project's completion. Summary reports submitted to MHASD and by MHASD to MCF. Funds not allocated or expended in any funding cycle are to be added to the Endowment's principle. Late in academic year funded, current year's recipients showcase their projects/activities in order to share their experiences with other faculty, students, staff, and visitors. |